



Introduction

Established in 1976, Rolling Green Nursery ("RGN") is a retail-grower with an uncommon palette of plant material, gifts, and other garden related products. With a 5,000 square foot glass greenhouse and an inspirational park-like setting, RGN is proud to provide its patrons with the highest quality and best variety of plant.

Just 5 miles from Portsmouth, New Hampshire, RGN is committed to sustainably growing strong, healthy plants, providing outstanding customer service, and creating a place to inspire gardeners.

We believe our employees are the key to our success!

RGN's success and growth is based on repeat customers who respond to our quality inventory and exceptional service from our enthusiastic team of caring and outgoing staff.

We are seeking a **Retail Associate** to join our team.
Status: hourly, 24-40 hours per week

Job Summary

The Retail Associate is responsible for creating an positive shopper experience and welcoming environment; answering customer inquiries about plant care; assisting with inventory; merchandising floor displays; and operating point of sale systems.

Essential Duties & Job Responsibilities

- Maintain the appearance and cleanliness of the retail area.
- Deliver superior customer service including prompt acknowledgement and pleasant greetings.
- Interface with customers, store/retail associates, and all other support facilities departments.
- Daily monitoring of inventory including bagged goods, plant phram, giftware, and tools.
- Assist with retail department displays, seasonal change-outs, and merchandising.

Qualifications

The ideal candidate is eager to please, has advanced-level customer service skills, thinks beyond the details of the job, works cooperatively with other team members, and accepts and gives constructive feedback with grace.

Additional skills include the ability to read and interpret written documents and manuals; capacity to apply common sense to carry out instructions; aptitude to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, decimals and compute ratios. A valid driver's license is required.